

## WELCOME TO KIDZ ZONE 'HAF' CLUB...

*"First of all thank you for choosing to attend our HAF club! We have a great team of staff and the primary goal for us is that PARENT'S feel CONFIDENT leaving their children in OUR CARE and that CHILDREN go home HAPPY with a lasting memory of their fun filled holiday experience based around themed days."*

*Please read below for everything you need to know..*

If you need to get a message to us then please contact our main office on **01525 591036**, we have also listed the emergency contact number for each club below **please note the emergency contact numbers are only contactable during club hours should you need to get a message to the club staff – for any booking amendments you will need to contact our main office.**

### Access to Club and Registration:

<b>Beaudesert Lower School</b> Appenine Way, Leighton Buzzard LU7 3DX	Please come to the green gate at main school entrance for registration and collection <b>Club emergency contact tel: 07541 834144</b>
<b>St Marys Wavendon C E Primary School</b> Wafandun Lane, Eagle Farm South, Milton Keynes MK17 7AA	Please come to the main school entrance for registration and collection. <b>Club emergency contact tel: 07541 834630</b>
<b>Cranfield Community Centre</b> Cranfield Community Centre Thillans, Cranfield, MK43 0WP	Please come to the main entrance for registration and collection. <b>Club emergency contact tel: 07541 833375</b>
<b>Winslow Church of England Combined School</b> Lowndes Way, Winslow, Buckingham MK18 3EN	<b>Registration point / collection point:</b> Outside of the main entrance to the school. <b>Club emergency contact tel: 07783 332643</b>
<b>Dunstable Icknield Lower Sch</b> Burr Street, Dunstable, LU6 3AG	<b>Registration point / collection point:</b> Come to the rear entrance of the school (not the main entrance) this will be signposted for you. <b>Club emergency contact tel: 07708 649677</b>
<b>Thomas Whitehead Academy</b> Angels Lane, Houghton Regis, LU5 5HH	<b>Registration point / collection point:</b> Please come to right hand side of the main school entrance for registration and collection. <b>Club emergency contact tel: 07761 666349</b>

- Registration will take place outside at the locations listed above.
- Registration is open from the session times you have booked please ensure children are not signed in before your booked time.
- Due to social distancing we request that only 1 adult signs in a child.
- **Although no longer required – we are kindly asking parents to please wear a mask when dropping off and collecting your child and talking to our staff.**
- Please ensure children have appropriate footwear and clothing for the day.
- If your child has any medical conditions that were not declared upon booking or there has been a change in contact numbers that we need to be aware of, please ensure that you hand written information upon 'signing in' in the morning.
- On arrival a member of our staff will take your child's temperature using a contactless thermometer; if your child's temperature is above 38C you will not be able to attend the holiday club as per terms and conditions agreed to when booking.
- A member of our staff will then take note of your name, and the name of who is collecting your child that day. You will also be asked to give a 4 digit number on your first day at club – this will be used as a 'collection pin' that the person who collects will be asked at the end of the day.
- Social distancing – please social distance as we want our customers to feel safe when queuing for registration and collection; **the process will understandably take a little longer than normal due to the safety measures we are continuing to follow to do the utmost to keep everyone safe and the keep the club open all summer – thank you for your understanding in advance.**

#### Departure:

- Will take place at the same outdoor point as registration.
- Children will be lined up at the collection time for the group that you have booked so please arrive as close to this time as possible.
- We will not allow a child to leave the club unless they have signed out with a parent / guardian that was listed during the registration process in the morning. If there is a change of who is collecting your child please contact the club via the number above and ensure the person collecting knows the 4-digit pin you set.

#### What to bring:

- Please bring a refillable drinks bottle with **your child's name on** – children can refill water bottles during the day.
- Suitable clothing for the weather forecast.
- Spare t shirt / small towel – we will be doing lots of water based games (hopefully) these will be on warm days so feel free to pack a spare t-shirt and small towel each day in case the sun comes out ☺
- Sun cream and sun hat – **please arrive wearing sun cream** – our staff cannot physically apply cream for the children but we will remind them to reapply during break times. The once a day sun cream works well if suitable.
- **Please do not bring any toys, phones, devices or any unnecessary items from home due to our infection control policy.**

**Lunch times:**

Each day children will have a healthy, hot lunch provided (there will be a vegetarian option each day as well for those of you that have listed vegetarian under your dietary requirements section when booking); if you prefer you can send children with a packed lunch.

**The planned menu is below – please note it may vary due to food supplier shortages caused by the current situation**

Mon – Chicken Goujons / Potato Wedges / Veg

Tue – Pasta meatballs / Potato croquets / Veg

Wed – Roast Chicken Gravy / Roast potatoes / Veg

Thurs – Breaded Cod / Potato / Veg or beans

Fri – Sausages in gravy / Potato / Veg

*Yoghurt or mouse each day for pudding*

**Tuck shop:**

We have a daily tuck shop open after lunch has been eaten.

£1 for 5 sweets

**End of day presentation:**

Winners of any competitions or events will be announced; as well as the daily 'star award'. Final day of camp each child will receive their certificate and a prize.

**Rehydration Station:**

We have plenty of drink breaks throughout the day so please ensure that **each day children have a named drink bottle they can refill.**

**Safety Information:**

Staff are first aid trained, and will deal with any injuries sustained (**wearing PPE**) and an accident report form will be completed and communicated to the parent or guardian upon collection; you will also receive a copy of the injury form by text (for injuries where it is necessary)

**Lost Property:**

Our team do our very best to make sure all children have all their belongings before going home each day – any lost property will be bagged and stored at the end of the day, so please let us know if you've lost anything.

**Suitable Clothing:**

Please ensure children have

- Suitable clothing you don't mind them playing in
- Warm clothing on cold days including **rain jackets for outdoor play as we like the children to have the choice to go outside whatever the weather!**
- Trainers

**Washing hands:**

Children and staff will wash their hands frequently throughout the day; on arrival at club, before and after activities, before and after eating, before and after playtime, and before coming home.

For all other safety measures please see our website [www.kidzzoneclub.com](http://www.kidzzoneclub.com)

**If you, your child, or anyone in your household has Covid-19 symptoms we ask you do not attend our holiday event under any circumstances and follow the latest government guidance.**

Look forward to seeing you at the holiday club.

Kind Regards

KZ team

**T** - Main Office: 01525 591036 (open 8am - 5.30pm during school holidays)

**E** - [hello@kidzzoneclub.com](mailto:hello@kidzzoneclub.com) **W** - [www.kidzzoneclub.com](http://www.kidzzoneclub.com)